

employment
training

business services youth
disability



Certificate IV in Retail Management

National Course Code SIR40207

Qualification Overview

Certificate IV in Retail Management provides skills and knowledge for competency in first line management for those working in the retail or wholesale industries. It applies to those managing a small retail or wholesale outlet or a department within a larger retail or wholesale store.

Entry Requirements

To gain entry into Certificate IV in Retail Management the candidate must either:

1. Be recognised as competent in the following units of competency:
 - SIRXIND001A Work effectively in a retail environment
 - SIRXCOM001A Communicate in the workplace
 - Plus units of competency from either Certificate III in Retail or Certificate III in Whole sale; or
2. Have sufficient relevant wholesale or retail employment experience.

Course Content

Certificate IV in Retail Management requires three core units and seven elective units of competency to be successfully completed.

Core Units

- SIRXMER004A Manage merchandise and store presentation
- SIRXMG003A Lead and manage people
- SIRXOHS003A Provide a safe working environment

Elective Units*

- SIRXINV004A Buy merchandise
- SIRXGLC001A Monitor compliance with legal and legislative requirements affecting business operations
- BSBSBM404B Undertake business planning
- BSBSBM401A Establish business and legal requirements
- BSBMKG404A Forecast market and business needs
- BSBFLM505B Manage operational plan

**Other units may be available to address specific workplace requirements upon negotiation.*

Mode and Length of Study

Certificate IV in Retail Management is offered via distance learning or as an Australian Apprenticeship.

Recognition of Prior Learning (RPL)

Speak with our staff to determine if you are able to gain subject credits or exemptions. BEST Community Development will recognise Australian Qualifications Framework (AQF) qualifications and statements of attainment from other organisations.

Enquiries

For information regarding enrolment, fees or further course selection please contact our Training Department on 03 5329 1500 or email training@bestcd.org.au

www.bestcd.org.au

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